

**International Bureau**

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- To: – UPU member countries  
(Governments, postal regulators  
and designated postal operators)
- The members of the Consultative  
Committee
- The Restricted Unions  
(for information)

Berne, 18 December 2009

**Reference:** 6850(DFI.PPS)1209

**Subject:** 2010 UPU Strategy Conference in Kenya (22 to 24 September 2010) – Invitation to comment on the Conference structure and draft programme, as well as provision of information concerning hotel reservations and the invitation letter

Dear Sir/Madam,

On 22 and 23 September 2010, the UPU will hold its Strategy Conference in Nairobi, Kenya, in cooperation with the host country and the United Nations Headquarters in Nairobi (UNON). An all-day excursion, offered by Kenya, will take place on the day after the Conference, namely 24 September 2010.

One of the main objectives of this highly important Strategy Conference will be to identify key trends that might influence the future Doha Postal Strategy, and to contrast them with what is being done in implementing the Nairobi Postal Strategy (NPS).

A further objective is to have a well structured and managed Conference that will stimulate the maximum level of interest and interaction among participants.

**Structure of the Conference**

It is proposed that the Conference start with a formal opening ceremony, followed by a series of three "themed" sessions as follows:

*Formal opening ceremony* consisting of:

- speeches made by top-level Kenyan government representatives (including either the President or Prime Minister) as well as top-level UN and UPU representatives.

*First "themed" session* consisting of:

- a maximum of five 20-minute presentations (mixture of "postal" and "non-postal") (total 100 minutes);
- five question-and-answer periods (10 minutes each) after each presentation (total 50 minutes);
- a round table conclusion of the session (total 30 minutes).



*Second "themed" session* consisting of:

- a maximum of four 20-minute presentations (mixture of "postal" and "non-postal") (total 80 minutes);
- four question-and-answer periods (10 minutes each) after each presentation (total 40 minutes);
- a round table conclusion of the session (total 60 minutes).

**NB.** – In the first two sessions, the speakers making the "postal" presentations will be asked to provide for an overview of the four Nairobi Postal Strategy objectives.

*Third "themed" session* consisting of:

- a round table (made up of a panel of experts) conclusion of the Conference combined with questions from the floor (total 120 minutes);
- closing remarks (total 30 minutes);
- formal closing ceremony (total 30 minutes).

**NB.** – In the third session, the panellists will discuss the lessons learned during the Conference and will make proposals regarding the future UPU Doha Postal Strategy.

Each of the three "themed" sessions will be expertly managed by one or two moderators who will introduce the prominent speakers, including representatives of Governments, regulators, postal operators, international organizations and UPU partners. The various speakers will give presentations and exchange points of view with the Conference participants.

### **Draft programme**

Given the proposed structure of the Conference described above, the joint CA/POC Committee 4 Strategy Planning Project Group, in conjunction with the International Bureau, has prepared the attached draft Conference Programme (see Annex 1), which was presented to the October–November 2009 CA session for information and comments.

The programme was well received by the UPU members represented at the Council of Administration and several suggestions were made in order to improve it. The Council of Administration furthermore recommended that the programme should be shared through a circular letter in order to give all UPU member countries, as well as members of the Consultative Committee, the opportunity to provide their comments and suggestions.

You are therefore now invited to examine the draft Conference programme and structure, as presented to the 2009 Council of Administration, and to provide us with any feedback you may have. Your comments should be sent **no later than 31 January 2010** by post or e-mail to:

Mr Jerry Pawsey  
Strategic Planning Programme  
International Bureau  
Weltpoststrasse 4  
3000 BERNE 15  
SWITZERLAND

E-mail: [jeremy.pawsey@upu.int](mailto:jeremy.pawsey@upu.int) (copy to: [matthieu.boillat@upu.int](mailto:matthieu.boillat@upu.int))

Any comments received will be consolidated by the International Bureau and will then be used, wherever possible, to fine tune the programme. A final draft version of the document, validated by the Chairman of the joint CA/POC Committee 4 after consultation with the Strategy Planning Project Group Chairman, will then be presented to the April 2010 POC for information.

## Hotel reservations

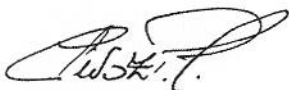
On a matter directly related to the UPU Strategy Conference in Kenya, the International Bureau has been informed that September is one of the busiest periods for visitors in Nairobi. Potential participants in the event next year are therefore strongly encouraged to make their hotel reservations as soon as possible. With this in mind, and in conjunction with both Kenya and UNON, the International Bureau has established the attached comprehensive list of hotels (see Annex 2). It should be noted that the rates shown in the list are the UN-negotiated rates for 2009; it is possible, therefore, that these may be increased in 2010.

In making their hotel reservations, potential participants should emphasize the fact that they are entitled to the special UN rates, as they will be participating in a conference, hosted by the Kenyan government, but organized by the UPU, a specialized agency of the United Nations. Should the hotel with which the reservation is made require proof that participants are attending a UN-sponsored conference, they should contact the International Bureau ([gabriella.zbinden@upu.int](mailto:gabriella.zbinden@upu.int)), which will forward them a standard letter confirming this fact.

## Invitation letter

The International Bureau intends to send personalized invitation letters in early February/March 2010 to the governments of all member countries and to the CEOs of the designated operator of each member country. Personalized letters will also be sent to the Restricted Unions, to the stakeholder members of the Consultative Committee, to UN and other international organizations, and to other organizations that may be interested in attending the Conference.

Yours faithfully,



Pascal-Thierry Clivaz  
Director, Finance and Strategy





**2010 UPU Strategy Conference – Draft programme**

<b>Conference theme:</b>	<b>2012 and beyond: mapping the future of the postal sector</b>
<b>Conference concept:</b>	Identifying key trends that might influence the future of the postal sector and the UPU and contrast them with what is being done within the framework of the implementation of the Nairobi Strategy. The format of the conference will consist of two sessions in which "postal" presentations will be followed by "non-postal" ones (four or five presentations lasting 20 minutes each; the four postal presentations will provide for an overview of the four Nairobi Postal Strategy objectives). A final high-level panel will discuss the lessons learned and make proposals regarding the future UPU Doha Postal Strategy

<b>Wednesday, 22 September (morning) – Registration and formal opening ceremony</b>	
8.00–10.30	Delegate registration at UNON (conference venue)
10.30–12.30	Formal opening ceremony at UNON (conference venue)

12.30–15.00	<i>Lunch at UNON (conference venue)</i>
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<b>Wednesday 22 September (afternoon) – First session: The customer of the future</b>	
The first session will focus on two factors that might have lasting impacts on customers' behaviour: the economic crisis and new technologies. Their effects on universal service, the type of services the Post should offer, the kind of customers it should cater to, and how they should do so will be discussed in that context	
15.00–15.20	<b>Presentation 1 ("postal"): Economic factors</b>  2010 should allow for a comprehensive analysis of the 2008–2009 economic crisis, provided it is over by that time. It should also give us the opportunity to reflect on what could be the most lasting impacts of the crisis on behaviour of individuals and businesses, as well as on the international financial infrastructure  With regard to postal business, it seems that the crisis has accelerated already existing trends, namely the decline of traditional mail. What are/were the other impacts? What about the opportunities offered by the crisis, if any?
15.20–15.30	Presentation 1: <i>Questions from the moderator and from the floor (not scripted)</i>

<b>Wednesday 22 September (afternoon) – First session: The customer of the future (cont.)</b>	
15.30–16.10	<p><b>Presentations 2 and 3 ("non-postal" and "postal") – Is diversification (part of objective 4 of the Nairobi strategy) the way towards future success? How much diversification is necessary?</b></p> <p>How far can Posts go in diversifying their products and services? What are the boundaries of the postal sector? How can interoperability be ensured between different operators offering different types of services? Should developing countries "jump start" postal development and take action as of now to invest in new technologies, or should they first concentrate on strengthening their core services? What is the price to pay for Posts to remain relevant? (e.g. abandoning letter post – an extreme example?) What can be learnt from experiences in other sectors?</p>
16.10–16.30	Presentations 2 and 3: <i>Questions from the moderator and from the floor (not scripted)</i>
16.30–16.50	<p><b>Presentation 4 ("non-postal") – Technological advances and changing behaviours</b></p> <p>The presentation here should not be about technology per se, but rather its impact on people's behaviour and social interactions. Being constantly (and virtually) connected to work, friends and family is transforming the way people interact with each other and is changing their consumer habits</p> <p>Questions this raises for the postal sector: how many teenagers (i.e. the most technically aware category of the population) still send and receive mail? How many of them have ever been in a post office? How should the Post be present online? Should the postal network be considered as a social network?</p>
16.50–17.00	Presentation 4: <i>Questions from the moderator and from the floor (not scripted)</i>
17.00–17.20	<p><b>Presentation 5 ("postal") – In today's world, is a universal postal service (objective 2 of the Nairobi Postal Strategy) still really needed and, if so, in what form?</b></p> <p>What value does it have? What is the reality of universal postal service in a liberalized market? What is the role of technology? What, if anything, should the UPU do in this context?</p>
17.20–17.30	Presentation 5: <i>Questions from the moderator and from the floor (not scripted)</i>
17.30–18.00	<b>Round table conclusion of the session: The five speakers will together discuss the main messages from the presentations. Questions to be asked by the moderator and from the floor</b>



**Thursday 23 September (morning) – Second session: A changing landscape**

While the first session was mainly focused on the evolution of the markets, the second session will address more "structural" issues, namely climate change and urbanization, for instance. The discussions should focus on the efforts made by the postal sector to reduce its impact on, and to adapt to, the environment

9.30–9.50	<b>Presentation 6 ("non-postal") – Environmental influences</b>  Even though the economic crisis has somewhat sidelined the question of global warming in the last few months, the issue remains relevant with the UN Climate Change Conference taking place in Copenhagen in December 2009  While postal operators may have been slow to grasp their (mostly negative) role in global warming, they have recently taken a series of initiatives aimed at assessing and reducing their greenhouse gas emissions. The strategy conference could provide an opportunity to take stock of what has been accomplished so far and to see how climate change has been included in the operators' strategies
9.50–10.00	Presentation 6: <i>Questions from the moderator and from the floor (not scripted)</i>
10.00–10.20	<b>Presentation 7 ("postal") – The environment: examples of concrete actions taken by a postal operator against climate change (objective 3 of the NPS, sustainable development)</b>  What can Posts do to reduce their carbon footprint? And will the offsetting of greenhouse gas emissions contribute to changing the postal business model?
10.20–10.30	Presentation 7: <i>Questions from the moderator and from the floor (not scripted)</i>
10.30–10.50	<b>Presentation 8 ("non-postal") – Urbanization</b>  In 2007, for the first time in the history of humankind, more than half of the world's population lived in cities. This is the result of a long-term trend that shows no sign of stopping. The presentation should describe examples of the challenges and opportunities associated with this new configuration
10.50–11.00	Presentation 8: <i>Questions from the moderator and from the floor (not scripted)</i>
11.00–11.20	<b>Presentation 9 ("postal") – Urbanization</b>  How do Posts adapt to this new context? What can addressing do to improve the life of city dwellers? What to do with the countryside? (objective 1, quality of service)
11.20–11.30	Presentation 9: <i>Questions from the moderator and from the floor (not scripted)</i>
11.30–12.30	<b>Round table conclusion of the session: The four speakers will together discuss the main messages from the presentations. Questions to be asked by the moderator and from the floor</b>
12.30–15.00	<i>Lunch at UNON (conference venue)</i>

<b>Thursday 23 September (afternoon) – Third session: Anticipating and responding to change</b>	
15.00–16.30	<b>Round table conclusion of the conference:</b> Building on the presentations made in the previous two sessions, a panel of experts ("postal" and "non-postal") will be invited to discuss the future of the postal sector, UPU reform and the elements to be taken into consideration in drafting the next strategy
16.30–17.00	Questions (not scripted, if possible) will be invited from the floor
17.00–17.30	<b>Closing remarks:</b> The UPU Director General will close this session by summarizing the main messages to come out of the conference
17.30–18.00	<b>Formal closing ceremony</b>





# NAIROBI HOTEL RATES - 2009

Rates as at 18/06/2009

NAME	STAR RATING	ROOM OCCUPANCY	ROOM RATE	AIRPORT TRANSFER	HOTEL TO UN TRANSPORT	LOCATION DISTANCE TO UN
1 <b>FAIRMONT THE NORFOLK (G)</b> P.O. Box 40864-00100 Nairobi, Kenya Tel: 254-20-2216940/225900 Fax: 254-20-336742 Contact person: Mr. Charles Kikuli charles.kikuli@fairmont.com Email: kenya.reservations@fairmont.com www.fairmont.com	5 Star	Fairmont Single Room Fairmont Double Rooms	US\$ 150 US\$ 199  Exclusive all taxes Bed only		Complimentary during meetings for more than 10 persons	City Center 12 Km
2 <b>FAIRVIEW HOTEL</b> P.O. Box 40842 Tel: 254-20-2981000 Fax: 254-20-2721320 Email: book@fairviewkenya.com www.fairviewkenya.com	4 Star	Single room Economy Economy plus Business first Double Room Economy (2 persons) Business (2 persons) first (2 persons)	Kshs. 8,600 Kshs. 9,400 Kshs. 11,400 Kshs. 13,600  Kshs. 11,600 Kshs. 13,200 Kshs. 14,900  Inclusive all taxes Bed & Breakfast			Outside City Center 14 Km
3 <b>HILTON HOTEL (G)</b> P.O. Box 30624, Nairobi, Kenya Tel: 254-20-2790000 Fax: 254-20-250099/226477 Email: bernard.itebele@hilton.com www.hilton.com Contact person: Bernard Itebele Reservation: Reservations.nairobi@hilton.com	5 Star	Guest Rooms Single Guest Rooms Double Deluxe Room Single Deluxe rooms Double	US\$ 113 US\$ 138 US\$ 143 US\$ 168  Exclusive of taxes Bed & Breakfast	US\$ 20 per person one way	Nil	City Center 12 Km
4 <b>HOLIDAY INN (G)</b> P.O. Box 68807 Nairobi, Kenya Tel: 254-20-3746920 Fax: 254-20-3748823 Contact person: Ms. Selie Khavere E-mail: khavere@holidayinn.co.ke Reservation: admin@holidayinn.co.ke www.holidayinn.nairobi.kenya	5 Star	Standard Single room Standard Double room	US\$ 168 US\$ 224  Inclusive all taxes Bed & Breakfast	US\$30.00 per person one way US\$ 15.00 for more than one person		Outside City Center 7 Km
5 <b>HOTEL BOULEVARD</b> P.O. Box 42831-00100 Nairobi, Kenya Tel: 254-20-227567 Fax: 254-20-334071 Contact Person: Ms. Esther Amnia Email: hotel@hotelboulevardkenya.com	3 Star	Single room Double room	Kshs. 5,210 Kshs. 6765  Inclusive all taxes, Bed & Breakfast			City Center 12 Km
6 <b>HOTEL LA MADA</b> P.O. Box 40683-00100, Nairobi Kenya Tel: 254-20-856104/8561480 Fax: 254-20-8561194 Email: lamada@madahotels.com Contact person: Mr. Martin Thiriji www.madahotels.com	4 Star	Single room Double room Suite	US\$ 140 US\$ 160 US\$ 250  Inclusive all taxes, Bed & Breakfast	US\$ 30 per person one way	US\$ 15 per person one way	Outside City Center 8 Km

## NAIROBI HOTEL RATES - 2009

7	<b>INTERCONTINENTAL NAIROBI (G)</b> P.O. Box 30353-00200, Nairobi, Kenya Tel: 254-20-320 00 000 Fax: 254-20-320 00 030 Email: <a href="mailto:reservations@icnairobi.com">reservations@icnairobi.com</a> <a href="http://www.ihu.com">www.ihu.com</a> Contact person: Ms. Josephine Wakhu Email: <a href="mailto:josephine.wakhu@icnairobi.com">josephine.wakhu@icnairobi.com</a>	5 Star	Superior Single Superior Double Deluxe Single Deluxe Double Executive Single Executive Double	US\$ 185 US\$ 205 US\$ 230 US\$ 270 US\$ 325 US\$ 365 Bed & Breakfast Inclusive all taxes,				City Center 12 km
8	<b>JACARANDA HOTEL</b> P.O. Box 14287 - 00800, Nairobi Kenya Tel: 254-20-4448713/4/5/6/7 Fax: 254-20-4445818 Email: <a href="mailto:sales-ihgroup@africanonline.co.ke">sales-ihgroup@africanonline.co.ke</a> <a href="http://www.jacarandahotels.com">www.jacarandahotels.com</a> Contact Person: Tonney Muturi Mutunga	4 Star	Standard Single Room Standard Double Room	US\$ 188 US\$ 234 Inclusive all taxes & Bed & Breakfast				Outside city center 10Kms
9	<b>LAICO REGENCY HOTEL (G)</b> P.O. Box 57649 Nairobi, Kenya Tel: 254-20-2211199 Fax: 254-20-221120 Contact person: Ms. Jessi Sian <a href="mailto:lsian@laicoregencyhotel.co.ke">lsian@laicoregencyhotel.co.ke</a> <a href="http://www.laicohotels.com">www.laicohotels.com</a>	5 Star	Deluxe Single Deluxe Double Executive Suite Executive Double	US\$ 185 US\$ 210 US\$ 375 US\$ 375 Bed only Inclusive all taxes	Taxi Cars/Limousine USD50/USD80 respectively round trip (50% one way)			City Center 8.5 Km
10	<b>LENANA MOUNT HOTEL</b> P.O. Box 40943 Nairobi Kenya Tel: 254-20-271704/48 Fax: 254-20-2719394 <a href="http://www.lenanamounthotel.com">www.lenanamounthotel.com</a> Email: <a href="mailto:lenanamounthotel@connect.co.ke">lenanamounthotel@connect.co.ke</a> Contact Person: Ms. Esther Amina	3 Star	Single room Double room	Kshs. 3,500 Kshs. 5,200 Inclusive all taxes, Bed & Breakfast				Outside City Center 20 Km.
11	<b>NAIROBI SAFARI CLUB (G)</b> P.O. Box 43564 Nairobi, Kenya Tel: 254-20-251333 Fax: 254-20-215137/24625 Contact person: Ms. Florence Marangu Email: <a href="mailto:sales@nairobisafariclub.com">sales@nairobisafariclub.com</a> <a href="http://www.nairobisafariclub.com">www.nairobisafariclub.com</a>	5 Star	Single Suite Rates Double Suite Rates	US\$ 160 US\$ 180 Inclusive all taxes, bed & breakfast	US\$ 30 one way per person US\$ 12 one way per person			City Center 12 Km
12	<b>NAIROBI SERENA HOTELS (G)</b> P.O. Box 48600 Nairobi, Kenya Tel: 254-20-2710511 Fax: 254-20-2718100 Contact person: Mr. Harrison Tuva E-mail: <a href="mailto:nairobi@serena.co.ke">nairobi@serena.co.ke</a> <a href="http://www.serena-hotels.com">www.serena-hotels.com</a>	5 Star	Single Deluxe room Double Deluxe Superior rooms Executive Suite Garden Suite Executive Balconeur Suite Business Suite	US\$ 220 US\$ 220 US\$ 395 US\$ 510 US\$ 555 US\$ 555 US\$ 605 Inclusive all taxes Bed Only	US\$ 40 per person one way US\$ 30 per person one way			City Center 12 Km



## NAIROBI HOTEL RATES - 2009

13	<b>PANARI HOTEL</b> P.O. Box 4372, 00506 Nairobi, Kenya Tel: 254-20-628090/6946000 Fax: 254-20-628985 Email: info@panarhotel.com Contact person: Ms. Sherry Ayugi Email: sherry.a@panarhotels.com www.panarhotel.com	5 Star	Standard Single Room Standard Double Room Superior Single Room Superior Double Room Deluxe Single Room Deluxe Double Room	US\$ 150 US\$ 180 US\$ 180 US\$ 210 US\$ 210 US\$ 240  Inclusive all taxes Bed & Breakfast		Outside city center 18 Km
14	<b>RED COURT HOTEL</b> P.O. Box 2661 - 00100 Tel: 254-20-3520757/3593145 Fax: 254-20-3503147 Email: info@redcourt.co.ke www.redcourt.co.ke Contact: Ms. Ann Ongundi	4 Star	Single Room	USD 120		Outside City Center 18 Km
15	<b>SAFARI PARK HOTEL</b> P.O. Box 45038, Thika Rd, Nairobi, Kenya Tel: 254-20-3633000/3633312/671 Fax: 254-20-3633919 Contact Person: Ms. Ruth Chege or Ms. Scila Muthamia Reservations: reservations@safariparkhotel.co.ke Email: sales@safariparkhotel.co.ke www.safaripark-hotel.com	5 Star	Deluxe Single room Deluxe Double room Grand room Business Suite Executive Suite	US\$ 180 US\$ 220 US\$ 225 US\$ 285 US\$ 315  Inclusive all taxes, bed & Breakfast	Complimentary for minimum 8 guests otherwise, for less than 8, the charge @ Kshs. 2,100 per person one way  Complimentary during meetings for 9 persons individuals Kshs. 1500	Outside City Center 12 Km
16	<b>SAROVA HOTELS</b> <b>1. THE STANLEY (S)</b> P.O. Box 72493 Nairobi Kenya Tel: 254-20-316377 Fax: 254-20-2715566 Email: thestanley@sarovahotels.com Contact Person: Mr. Nelson Mburu www.sarovahotels.com Email: nelson.mburu@sarovahotels.com	5 Star	Deluxe Single Deluxe Double Club Room Single Club Room Double Business Suite Executive Suite (one bedroom) Executive Suite (two bedroom) Suite two bedroom	US\$ 175 US\$ 215 US\$ 245 US\$ 285 US\$ 520 US\$ 608 US\$ 714 US\$ 766  Inclusive all taxes & Bed & Breakfast		City Center 12 Km
17	<b>2. PANAFRIC HOTEL (S)</b> P.O. Box 72493 Nairobi Kenya Tel: 254-20-2714444/2464 Fax: 254-20-3728356 Email: panafri@sarovahotels.com Contact Person: Mr. Nelson Mburu www.sarovahotels.com Email: nelson.mburu@sarovahotels.com	4 Star	Standard room Single Standard room double Superior room Single Superior room Double Club Room Single Club Room Double One Bedroom Themed Suite	US\$ 110 US\$ 150 US\$ 145 US\$ 190 US\$ 185 US\$ 240 US\$ 400  Inclusive all taxes & bed & breakfast		City Center 15 Km

## NAIROBI HOTEL RATES - 2009

18	<b>SILVER SPRINGS HOTEL</b> P.O. Box 61363-00200 Tel: 254-20-2722451/2-7 Fax: 254-20-2720545 <a href="http://www.silver Springs-hotel.com">www.silver Springs-hotel.com</a> Email: <a href="mailto:silver Springs@connect.co.ke">silver Springs@connect.co.ke</a> Contact: Mr. Michael Ochieng	3 Star	Standard Single Standard double Superior Suites Single Superior Suites Double	KShs. 7,900 KShs. 11,000 KShs. 10,500 KShs. 12,500  Inclusive all taxes, bed & breakfast			Outside City Center 18 Km
19	<b>SIXEIGHTY HOTEL</b> P.O. Box 43436 Tel: 254-20- 315680 Fax: 254-20-332908 Email: <a href="mailto:info@880-hotel.co.ke">info@880-hotel.co.ke</a> <a href="http://www.680.hotel.co.ke">www.680.hotel.co.ke</a> Contact person: Ms. Elizabeth Mwangi	3 Star	Standard single Standard double	KShs. 4,105 KShs. 5775  Inclusive all taxes, bed & Breakfast			City Center 12 Km
20	<b>TRIBE-THE VILLAGE MARKET HOTEL</b> P.O. Box 133,00621 Village Market Nairobi Tel: 254-20-72 00 000 Fax: 254-20-7200 000 Email: <a href="mailto:reservations@tribehotel-kenya.com">reservations@tribehotel-kenya.com</a> <a href="http://www.africanpridehotels.com/tribe">www.africanpridehotels.com/tribe</a> contact person: Sandeep Brar	5 Star	Deluxe Single Standard Double Deluxe double  Single Junior Suite Double Junior Suite	US\$ 200 US\$ 265 US\$ 285  US\$ 345 US\$ 405  Inclusive all taxes Bed & Breakfast	Linousine US\$ 50 per person   Complimentary for the following hours Morning: 7:00, 7:30, 8:00 8:30, 9:00 Evening: 4:00, 4:30, 5:30 06:00	1 Km	
21	<b>UTALIJI HOTEL (G)</b> P.O Box 31067-00600, Nairobi Kenya Tel: 254-20-8563540/8561201 Fax: 254-20-8560514 Email: <a href="mailto:utalihotel@utali.co.ke">utalihotel@utali.co.ke</a> <a href="http://www.utalihotel.co.ke">www.utalihotel.co.ke</a> Contact person: Mr. Suleiman Mwanjera	3 Star	Single room Double room	US\$ 100 US\$ 140  Inclusive all taxes, bed & breakfast			Outside city center 6 Km
22	<b>WINDSOR GOLF HOTEL &amp; COUNTRY CLUB</b> P.O. Box 45587 Nairobi, Kenya (G) Tel: 254-20- 8562300/8562500 Fax: 254-20-8663322 Email: <a href="mailto:admin@windsor.co.ke">admin@windsor.co.ke</a> <a href="http://www.windsorgolfresort.com">www.windsorgolfresort.com</a> Contact person: Ms. Rosemary Nyakarura Email: <a href="mailto:nnyakarura@windsor.co.ke">nnyakarura@windsor.co.ke</a>	5 Star	Deluxe Single Deluxe double Studio Suite 2-bed roomed Cottage	US\$ 183 US\$ 245 US\$ 368 US\$ 485  Inclusive all taxes bed & breakfast	US\$ 40 per person one way		Outside City Center 15 Km

1. These hotels are approved by the UN security

2. Hotel rates are not fixed

3. (G) represents Hotels with Green options - making them environmentally friendly. See details of options offered below